

Guidelines for submitting a candidature to organise a FISU World University Championship

Candidature questionnaire:

May 2019

Complementary information concerning a Bidding Dossier for the FISU World University Championships may also be obtained from the:

FISU WUC DEPARTMENT

International University Sports Federation

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GENERAL CONCEPT

1. Event
2. Dates proposal
3. Candidate city and country (information of both):
 - General info
 - Current population
 - Universities involved in the organisation and general info
 - Other interesting data

POLITICAL ASPECTS

4. Can you give a general description of the political structure in your country at a national, regional and local level?
5. What's the role of the National University Sports Federation in the project organise this event? Which is the main institution leading the organisation of the event? What other public and sports entities in your country/region/city are involved in it and in which level?
6. Are there any elections planned to be held in your country prior to or in the year during which you intend to organise the FISU World University Championship? In the event of a change in the local, regional and/or national government, what kind of guarantees could you give about the organisation of the event in the terms expressed in the previous question and about keeping the same level of cooperation from the institutions involved?

LEGAL ASPECTS

General considerations

7. What legal structure will the Organising Committee have?
8. Do any laws, customs or regulations exist in the candidate city or country which would limit, restrict or interfere with the organisation of the FISU World University Championship in any way? How do you plan to adapt the organisation of the event to these limitations and/or restrictions? What kind of guarantees could you give that these restrictions or interferences would be solved in time to the celebration of the event?
9. In the case your Bidding Project would be attributed the organisation of the FISU WUC:
 - Who would be President of the OC? What his/her experience and position in other organisations?
 - Who would be the General Manager of the event? What are the most remarkable aspects of his/her professional background? When would he/she begin to work actively in the event?
 - Who would be the Technical Manager of the event? What are the most remarkable aspects of his/her professional background? What is his/her relationship with the NUFS, the NSF and the ISF?
 - How many people would compose the OC (excluding the volunteers)? What areas do you plan to have in your OC structure and how many Area Managers would you have? How many people would

be professionally engaged to the organisation of the FISU WUC? Would they be professionals, or would they work as interns/ volunteers? What would be their level of experience in these kinds of events?

- How many volunteers do you plan to have? Do any laws or regulations exist in the country and/or region which would affect or limit volunteering?

10. Are there any current laws in your country specifically related to doping control? Do the appropriate authorities have a signed agreement with WADA (World Anti-doping Agency)? Is there any WADA accredited doping testing laboratory in the country?
11. Do any laws or regulations exist in the country that require the hiring of certain kind of insurances by the Organising Committee? If it is the case, please briefly explain what kinds of insurances and their minimum requirements. If it is not, explain what type of insurances the OC plans to hire and in which conditions.

Immigration and customs

12. What are the immigration procedures currently in force in your country to obtain an entry visa?
13. Are any vaccination measures required to enter the country? Please submit a list of the countries concerned by these specific health and vaccination rules.
14. Can you guarantee that custom formalities will be facilitated for the event (sports equipment, medical instruments and related products, etc.)?

FINANCES

15. Can you briefly explain how the FISU World University Championship will be financed?
 - public funds: national, regional, local
 - private funds: sponsorship, other
 - participation fees
16. What kind of agreements do you plan to sign with sponsors and other organisations to help in the implementation of the event?
17. Do any laws or regulations exist in the candidate country, region or city that could limit or interfere in the commitment of public funds to the organisation of the event? What kind of legal procedures should be initiated to commit these funds? Are there any limitations or external determinants to be considered that could affect the success of these procedures? From which moment would the committed funds be granted to the organisation of the FISU WUC?
18. What will be the overall budget and operational budget foreseen for the organisation of the FISU World University Championship (in Euros)?
19. What will be the non-operational budget for financing the construction of the venues and other infrastructure needed for the FISU World University Championship, which will be a long-term legacy (in Euros)? Please attach a tentative generic budget of the event.
20. What will be the cost of stay proposed for the athletes the officials per day, per person?

Projected/provisional budget (Summary of the previous responses)

Budget					
Activity	Incomes			Expenses	
	Public Funds	Private Funds	Participation Fee	Organisation of The World University Championship	
National Resources	€				
Regional Resources	€				
Local Resources	€				
Amount in Eur	€	€	€	€	€
Total in Eur	€	€	€	€	€

Sport organisation and experience

Experience

- What important international events in the proposed sports have been organised in your candidate city, region and country?
- What is the general background of the Bidding Committee in the organisation international sport events? (Please, fill in the table)

Sports Experience					
No.	Date	Sport	Name of The Competition	Level of The Competition	Location
1					
2					
3					
...					

- Does your country have a sufficient number of experienced officials, national referees and judges to conduct the FISU World University Championship in accordance with the respective ISF technical rules? If not, how will you provide these officials?
- Please confirm that you'll provide/guarantee and cover all the costs related to the use of a timing and scoring system validated by the concerned ISF for the event.
- Please confirm that as Organising Committee you agree to commit to respect the rights and activation activities of all FISU partners.

Sport facilities

- What are the existing and /or foreseen sports facilities (stadiums, arenas, fields, pools courses, practice venues, etc.) that you will use for the event?
- Please provide blueprints of the venues including all facilities listed as well as measurements.

Sport venues						
Sport	discipline	Name of venue	Seating Capacity	Number of locker rooms	Competition Venue	Training venue

1						
2						
3						
...						

ACCOMMODATION AND DINING

28. What kind of accommodation will be provided for athletes and officials? What will be the capacity of the accommodation based on double-room occupancy?
29. Can you indicate the distance and time from the accommodation areas to the international airport and to the sports facilities?
30. What facilities will be available in the accommodation venues? Where will each of them be located?
31. Which hotels will you dedicate to the technical delegates, judges, referees and FISU representatives?
32. Can you briefly explain what kind of structure you foresee for the catering? Where will this take place?

Accommodation

Accommodation venues								
	Name	Type/category of Venue		Distance to/from (km)*		Number of venues	No. Rooms	Total Capacity
				International Airport	Sport venues			
FISU Family Accommodation								
Athletes and officials Accommodation		Dormitory						
		Hotel						
		If other, please specify						
Canteen/ catering								

33. *Specify the distance to each one

TRANSPORTATION

34. Can you give a description of the existing transportation infrastructure in the candidate city? Please feel free to include maps to illustrate.
35. Does your candidate city have an international airport and train station? Attach a description of the international connections. If you intend to use other international airports, please give specific information.
36. Please provide the general transportation plan for the event.
37. Do you envision any arrangements in order to reduce the international travel expenses of the delegations as much as possible?

MEDICAL SERVICES AND DOPING CONTROL

38. Can you guarantee that you will provide the medical care and doping control testing according to the FISU Medical regulations and FISU Minimum requirements?
39. Can you assure sufficient medical assistance for the entire organisation? Please provide the medical plan of the event.
40. What services or recognized organisation will guarantee this assistance?
41. Will you be able to manage the doping control in accordance with the FISU regulations and WADA code?
42. Which WADA certified laboratory do you plan on using during the FISU World University Championship? What is the daily test capacity of the laboratory and which minimum test capacity can you guarantee during the period of the Championship?

Hospitals				
Name of hospital	Distance from athletes and officials' accommodation place	Specialties	No. Beds	Heavy equipment
1	Km			
...				

SECURITY

43. Do any laws or regulations exist in the candidate country, region or city that would require hiring of private security staff, special security controls and/or measures and security related insurances?
44. What security system will you deploy to ensure the safety of the participants at the competition and accommodation sites? How will you control the different entrances?
45. What collaboration will you undertake with the city police services and the country police? Will it exist any special security plan specifically developed for the event? If is the case, Who will develop and control it? Who will be concerned by it? In what terms?

PROMOTION OF THE FISU WORLD UNIVERSITY CHAMPIONSHIP

46. What kind of promotional strategies will you initiate to ensure the maximum number of participants in the FISU World University Championship?
47. What kind of promotional strategies and programmes will you initiate for the inhabitants of your city and region in order to ensure the visibility of the FISU World University Championship in the venues and within the city?
48. What kind of communication strategies and programmes will you initiate in order to promote the World University Championship and FISU to the students before and during the FISU World University Championship?
49. What kind of agreements do you plan to sign with other organisations to promote/cooperate in the promotion the event?

MEDIA: PRESS, RADIO AND TELEVISION

- 50.** What arrangements do you plan for guaranteeing the best television and radio broadcasting and for the written, electronic and photographic coverage of the FISU World University Championship?
- 51.** Is there any television company interested in the broadcasting of the event?
- 52.** Do you plan any livestreaming production?

INFORMATION TECHNOLOGY & COMMUNICATION

- 53.** Can you guarantee to the local and foreign journalists, as well as to the television companies, that the ITC services and conditions will be according with the FISU IT Minimum requirements?
- 54.** Can you guarantee that you will use the certified accreditation system in accordance with the FISU Minimum requirements or to use the system provided by FISU?
- 55.** Will you provide WIFI connection to the participants in the event? In which facilities?

CULTURAL PROGRAMMES

- 56.** What kind of cultural programme do you foresee during the FISU World University Championship?

PUBLIC OPINION AND LEGACY

- 57.** Can you describe the general opinion of the candidate city regarding the project of hosting the FISU World University Championship? Are students informed and involved in the project? Are there other entities involved?
- 58.** What would be the impact and legacy for your candidate city during the post-FISU World University Championship phase?

VISION OF THE FISU WORLD UNIVERSITY CHAMPIONSHIP

- 59.** Can you describe the concept and vision of the World University Sports Championships and reasons to support its candidature?
- 60.** What makes your project stand out that should be taken into final consideration to choose your bidding over other candidates?